

**Auburn Municipal Civil Service**  
***Minutes –Monthly Meeting Monday, February 13, 2017 – 6:30pm***

Commissioner Gove called meeting to order.

Roll Call – Civil Service Clerk Jeffrey Whiting took the roll call. Present were Chairperson Diane Gove, Commissioner Jack Hardy, Commissioner Laurie Turo. Also present: Police Chief Shawn Butler, Director of Municipal Utilities Seth Jensen, Superintendent of Public Work Michael Talbot, Water and Sewer Supervisor Tom Gabak, and CSEA President Jessica Corcoran.

Approve minutes of Regular Meeting January 9, 2017. Commissioner Turo motioned to approve minutes with changes. Commissioner Hardy 2<sup>nd</sup>. Carried 3-0.

Old Business

New Business

- Discussion of candidates' request to retake to Police Officer agility exam. Request not granted.
- Discussion of ordering the Police Officer written exam. Civil Service Clerk will order the Police Officer written exam.
- Discussion of changes to the Mason job specification. Commissioner Hardy motioned to accept changes. Commissioner Turo 2<sup>nd</sup>. Carried 3-0.
- Approval of the Parks, Buildings, and Recreation Coordinator #71-125 noncompetitive promotional eligible list. Commissioner Hardy motioned to approve the eligible list until February 13, 2021. Commissioner Turo 2<sup>nd</sup>. Carried 3-0.
- Approval of the Grounds Maintenance Coordinator #71-124 noncompetitive promotional eligible list. Commissioner Hardy motioned to approve the eligible list until February 13, 2021. Commissioner Turo 2<sup>nd</sup>. Carried 3-0.
- Approval of the Chief Water Treatment Plant Operator #76-650 promotional eligible list. Commissioner Turo motioned to approve the eligible list until February 13, 2021. Commissioner Hardy 2<sup>nd</sup>. Carried 3-0.
- Approval of the Chief Wastewater Treatment Plant Operator #72-107 promotional eligible list. Commissioner Turo motioned to approve the eligible list until February 13, 2021. Commissioner Hardy 2<sup>nd</sup>. Carried 3-0.
- Employee Updates. No Discussion.
- Upcoming Schedule. Discussion of Custodian eligible list on March agenda. Review layoff procedures for March agenda. Add Wells College to exam announcement distribution list.

**Civil Service Meeting**  
**February 13, 2017**  
**Minutes Continued**

- Motion to adjourn meeting by Commissioner Turo; 2<sup>nd</sup> by Commissioner Hardy. Motion carried 3-0. Meeting adjourned 7:25 PM.

---

Attest